SUN PROTECTION POLICY

Melton South Primary School

Help for non-English speakers

If you need help to understand the information in this policy, please contact the MSPS EAL team 9743 2922

PURPOSE

The purpose of this policy is to support sun protection behaviours at Melton South Primary School to minimise risk of health problems from sun overexposure, including skin cancer.

This policy provides guidelines to:

- support staff and students to use a combination of sun protection measures when UV index levels are 3 or above (generally mid-August to the end of April in Victoria)
- ensure that there are outdoor environments that provide adequate shade for students and staff
- ensure students are encouraged and supported to develop independent sun protection skills to help them to be responsible for their own protection
- support our school's strategies to meet its duty of care and occupational health and safety obligations to minimise harmful UV exposure and associated harm for students and staff.

SCOPE

This policy applies to all school activities on and off-site, including camps and excursions. It is applicable to all students and staff.

POLICY

Overexposure to the sun's ultraviolet (UV) radiation can cause health problems including sunburn, damage to skin and eyes, and an increased risk of skin cancer. UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life.

UV radiation:

- cannot be seen or felt
- can be reflected off surfaces such as buildings, asphalt, concrete, water, sand and snow
- can pass through light clouds
- varies in intensity across the day and the year (highest from mid-August to the end of April in Victoria)
- peaks during school hours.

Sun safety is a shared responsibility and staff, parents and students are encouraged to implement a combination of sun protection measures whenever UV levels reach 3 or above. Information about the daily local sun protection times is available via the SunSmart widget on the school's website/intranet, the free SunSmart app, or at sunsmart.com.au or bom.gov.au.

Melton South Primary School has the following measures in place for all outdoor activities during the daily sun protection times to help reduce the risk of overexposure to UV radiation for staff and students.

Shade

Melton South Primary School provides sufficient options for shelter and trees to provide shade on school grounds, particularly in places such as:

- where students congregate for lunch
- the canteen
- outdoor lesson areas
- popular play areas
- assembly areas

Students are encouraged to use available areas of shade when outdoors during peak sun protection times, particularly if they do not have appropriate hats or outdoor clothing.

When building works or grounds maintenance is conducted at Melton South Primary School that may impact on the level of shade available to staff and students, a review of the shaded areas available will be conducted and further shading installed as appropriate.

Hats

From mid-August to 30 April, all students **must** wear a sun protective hat that shades the face, neck and ears for all outdoor activities. Hats may also be worn for all outdoor activities outside of the August to April time period, by parent or student choice.

Students wear a navy school broad-brimmed hat or a hat that protects the face, head, neck and ears when outdoors.

Baseball or peaked caps and sun visors are not considered a suitable alternative, as they do not protect the ears, cheeks or neck.

Students who are not wearing appropriate protective clothing or hats will be asked to use available areas of shade when outdoors or a suitable area protected from the sun.

Sunscreen

Melton South Primary School encourages all staff and students to apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen daily whenever UV levels reach 3 and above.

Staff and students are responsible for supplying and applying their own sunscreen as many suffer from skin reactions from certain types of sunscreens. Staff will remind students who have sunscreen in their bags to reapply before recess and lunch breaks, as well as for physical education sessions and interschool sports activities.

Sunglasses

Where practical, Melton South Primary School encourages students and staff engaged in outdoor activities to wear close-fitting, wrap-around sunglasses that meet the Australian Standard 1067 (Sunglasses: Category 2, 3 or 4) and cover as much of the eye area as possible.

Curriculum

Students at our school are encouraged to make healthy choices. They are supported to understand the effects of sun exposure and are encouraged to be involved in initiatives that promote and model sun protection measures to the whole school. Melton South Primary School will address sun protection and UV safety education as part of their Sun Safety Units of Investigation.

Staff role-modelling and OHS

Staff are encouraged to access resources, tools, and professional learning to enhance their knowledge and capacity to promote sun smart behaviour across the school community.

UV radiation exposure is considered as part of our school's risk management and assessment for all outdoor events and activities, i.e. UV radiation protection strategies are included in school camp activities, excursions, sports days and interschool sports events.

Families and visitors

Families and visitors participating in and attending outdoor school activities are encouraged to:

- wear a sun-protective hat, covering clothing and, if practical, sunglasses.
- apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen; and
- seek shade whenever possible when outdoors.

Community engagement

Sun protection behaviour is regularly reinforced and promoted to the whole school community through newsletters, school website/intranet, staff and parent meetings, school assemblies, student and teacher activities and at student enrolment/new staff orientation.

Families, students and staff are provided with information, ideas and practical strategies to support UV safety at school and at home. Melton South Primary School may provide information through newsletters, school website and school assemblies.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Discussed at parent information nights/sessions
- Reminders in our school newsletter
- Discussed in student forums
- Hard copy available from school administration upon request.

FURTHER INFORMATION AND RESOURCES

- the Department's Policy and Advisory Library:
    - Sun and UV Protection Policy
    - Heat Health
    - Outdoor Activities and Working Outdoors
    - Risk Management – Schools
    - Shade Sails
    - Student Dress Code

- SunSmart and Cancer Council Victoria.
    - Primary schools free education resources, sample policies and information about the free SunSmart Schools Program.
    - Secondary schools free education resources and sample policies.
    - Sunscreen reactions.

PROCEDURE REVIEW AND APPROVAL

Date Reviewed	Oct 2024
Author	Assistant Principal Natie Sadler
Principal Approved	Yes
Consultation required	**No**
School Council approved	Not required
School Council Noted	At Meeting
Mandatory	Yes/**No**
VQRA	Yes/**No**
Responsible for Review	Natalie Sadler
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